

# City of Kenora - Department Budget Request

## 131 - Finance and Administration

|   | Account | 2008           |               | 2009          |               | 2010          |               | 2011         |               |
|---|---------|----------------|---------------|---------------|---------------|---------------|---------------|--------------|---------------|
|   |         | Budget         | Actual        | Budget        | Actual        | Budget        | Actual        | Budget       | Actual        |
| <b>Revenues</b>                                     |         |                |               |               |               |               |               |              |               |
| Appropriation from Reserve Finance & Administration | 1310057 | 10,000         | 0             | 0             | 11,983        | 0             | 0             | 0            | 0             |
| Lottery Licensing Fees                              | 1314710 | 30,000         | 27,646        | 29,000        | 22,655        | 22,000        | 21,448        | 0            | 6,075         |
| Sign Licences                                       | 1314711 | 1,600          | 1,931         | 1,900         | 4,105         | 3,000         | 1,555         | 0            | 100           |
| Business Licences                                   | 1314712 | 17,000         | 17,018        | 17,000        | 27,570        | 21,680        | 21,006        | 0            | 4,386         |
| Tax Certificates                                    | 1314713 | 8,300          | 7,505         | 7,500         | 6,930         | 6,000         | 9,390         | 6,000        | 1,530         |
| Sign Encroachment Fees                              | 1314714 | 1,900          | 150           | 150           | 75            | 75            | 1,100         | 0            | 0             |
| Other Charges                                       | 1314715 | 15,112         | 15,375        | 2,100         | 2,590         | 2,000         | 4,181         | 0            | 974           |
| Dog Pound Fees                                      | 1314717 | 0              | 0             | 0             | 0             | 0             | 0             | 0            | 0             |
| Dog Licence Fees                                    | 1314718 | 0              | 0             | 0             | 0             | 0             | 0             | 0            | 0             |
| Taxi Licence Fees                                   | 1314719 | 0              | 0             | 0             | 2,726         | 280           | 3,326         | 0            | 495           |
| Merchandise Sales                                   | 1314720 | 0              | 587           | 0             | 1,611         | 1,500         | 4,035         | 0            | 257           |
| Merchandise Purchases                               | 1314721 | 0              | 0             | 0             | 0             | 0             | (166)         | 0            | 0             |
| Federal Gas Tax Funding                             | 1314814 | 0              | 0             | 0             | 2,700         | 0             | 2,150         | 0            | 0             |
| Municipal Affairs                                   | 1314835 | 17,673         | 17,673        | 0             | 0             | 0             | 0             | 0            | 0             |
| MNDM Summer Student Fundg                           | 1314845 | 0              | 0             | 0             | 0             | 0             | 1,040         | 0            | 0             |
|   |         | <b>101,585</b> | <b>87,885</b> | <b>57,650</b> | <b>82,945</b> | <b>56,535</b> | <b>69,065</b> | <b>6,000</b> | <b>13,817</b> |
| <b>Expenditures</b>                                 |         |                |               |               |               |               |               |              |               |
| Finance & Administration                            | 1310097 | 0              | 0             | 0             | 280,000       | 0             | 0             | 0            | 0             |
| Full Time Earnings                                  | 1316030 | 1,206,099      | 1,204,247     | 1,182,778     | 1,164,228     | 1,034,400     | 1,078,657     | 603,418      | 170,987       |
| Part Time Earnings                                  | 1316040 | 9,335          | 0             | 9,335         | 0             | 9,335         | 0             | 9,335        | 0             |
| Benefits  | 1316105 | 312,683        | 309,380       | 318,867       | 40,579        | 278,503       | 38,674        | 162,677      | 8,052         |
| Employment Insurance                                | 1316110 | 0              | 0             | 0             | 18,083        | 0             | 17,181        | 0            | 3,786         |
| E.H.T.  | 1316115 | 0              | 0             | 0             | 22,852        | 0             | 21,263        | 0            | 3,370         |
| Health Plan Contributions                           | 1316120 | 0              | 0             | 0             | 90,098        | 0             | 73,960        | 0            | 17,215        |
| O.M.E.R.S.  | 1316125 | 0              | 0             | 0             | 82,081        | 0             | 77,916        | 0            | 13,838        |
| Insurance Plan Contr.                               | 1316130 | 0              | 0             | 0             | 18,218        | 0             | 18,278        | 0            | 3,644         |
| W.S.I.B.  | 1316135 | 0              | 0             | 0             | 19,872        | 0             | 21,249        | 0            | 3,711         |
| Other Benefits                                      | 1316199 | 0              | 0             | 0             | 10,318        | 0             | 8,532         | 0            | 0             |
| Advertising   | 1317040 | 2,000          | 744           | 2,250         | 1,728         | 1,600         | 732           | 1,600        | 0             |
| Assessment Office Charges                           | 1317049 | 210,544        | 210,544       | 211,947       | 211,947       | 215,964       | 215,964       | 220,711      | 55,178        |
| Audit   | 1317050 | 36,150         | 20,000        | 36,873        | 42,412        | 38,086        | 23            | 39,531       | 0             |
| Bad Debts   | 1317065 | 8,100          | 5,520         | 7,150         | 14,320        | 12,000        | 24,295        | 12,000       | 0             |
| Collections Expense                                 | 1317080 | 5,000          | 2,919         | 3,850         | 5,287         | 4,000         | 4,795         | 5,000        | 447           |
| Computer Maintenance                                | 1317090 | 65,127         | 57,316        | 53,126        | 51,746        | 54,585        | 75,655        | 0            | 17,410        |
| Contracted Services                                 | 1317110 | 10,000         | 5,653         | 6,000         | 0             | 97,441        | 99,226        | 13,865       | 0             |
| Insurance   | 1317250 | 1,989          | 1,989         | 1,989         | 1,890         | 1,808         | 1,791         | 1,826        | 895           |
| Interest & Bank Charges                             | 1317260 | 16,900         | 6,828         | 19,750        | 23,668        | 27,700        | 31,286        | 36,500       | 4,747         |
| Legal   | 1317300 | 1,500          | 0             | 800           | 1,739         | 750           | 1,913         | 750          | 0             |
| Materials & Supplies                                | 1317400 | 0              | 0             | 0             | 358           | 0             | 201           | 300          | 0             |
| Miscellaneous                                       | 1317500 | 1,000          | 330           | 500           | 568           | 500           | 779           | 700          | 90            |
| Office & Postage                                    | 1317550 | 153,464        | 150,551       | 146,560       | 131,004       | 139,660       | 142,849       | 142,900      | 21,009        |
| Repairs / Maintenance / Cleaning                    | 1317750 | 500            | 1,742         | 500           | 0             | 1,570         | 0             | 1,570        | 0             |
| Subscriptions/Memberships                           | 1317800 | 5,970          | 5,704         | 6,170         | 5,424         | 6,280         | 5,822         | 4,570        | 468           |
| Tax Registrations Unclaim                           | 1317818 | 0              | 1,222         | 0             | (17,431)      | 0             | (23,008)      | 0            | 1,469         |
| Telephone & Utilities                               | 1317840 | 2,000          | 1,597         | 1,800         | 5,097         | 4,500         | 15,308        | 0            | 246           |
| Training  | 1317850 | 23,765         | 10,460        | 11,095        | 14,976        | 21,770        | 4,510         | 6,050        | 359           |
| Travel & Conference                                 | 1317900 | 12,060         | 5,778         | 5,400         | 5,264         | 5,900         | 4,100         | 2,000        | 0             |
| Recovery - Municipal                                | 1317951 | (315,640)      | (315,640)     | (334,421)     | (334,421)     | (292,417)     | (292,417)     | (221,689)    | 0             |
| Recovery - Telephone                                | 1317961 | (14,774)       | (14,774)      | 0             | 0             | 0             | 0             | 0            | 0             |
| Recovery - Mobility                                 | 1317962 | (3,510)        | (3,510)       | 0             | 0             | 0             | 0             | 0            | 0             |
| Recovery - Net                                      | 1317963 | (1,760)        | (1,760)       | 0             | 0             | 0             | 0             | 0            | 0             |
| Recovery - LD                                       | 1317964 | (1,204)        | (1,204)       | 0             | 0             | 0             | 0             | 0            | 0             |
| Recovery - Hydro                                    | 1317971 | (217,851)      | (217,851)     | (223,741)     | (223,741)     | (200,862)     | (200,862)     | (165,546)    | 0             |
| Consult/Eng/Contr. Serv.                            | 1319502 | 0              | 0             | 0             | 11,795        | 0             | 0             | 0            | 0             |
| Materials & Supplies                                | 1319503 | 0              | 0             | 0             | 16,190        | 0             | 0             | 0            | 0             |

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|------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|------------------|------------------|
|                  | Budget             | Actual             | Budget             | Actual             | Budget             | Actual             | Budget           | Actual           |
| Amortization     | 1319970            | 0                  | 0                  | 77,071             | 0                  | 0                  | 0                | 0                |
|                  | 1,529,447          | 1,447,785          | 1,468,578          | 1,793,220          | 1,463,073          | 1,468,672          | 878,068          | 326,922          |
| <b>Net Total</b> | <b>(1,427,862)</b> | <b>(1,359,900)</b> | <b>(1,410,928)</b> | <b>(1,710,274)</b> | <b>(1,406,538)</b> | <b>(1,399,608)</b> | <b>(872,068)</b> | <b>(313,105)</b> |